

**Sun 'n Lake of Sebring Improvement District
Board of Supervisors Workshop**

Thursday, March 16, 7:00 p.m.

Candlelight Restaurant – 5223 Sun 'n Lake Blvd. Sebring, Florida 33872



BOARD OF SUPERVISORS AGENDA SUMMARY

Prepared by Marvin P. Fischer, General Manager

Land Owner Election Proposal – Staff will present for discussion a list of recommendations for conducting the election process in a more secure and professional manner. The final recommendation will require a Charter Revision.

Drainage and Utilities - Mr. McClure will give an update on these issues which will be included in a request to the county for a charter revision.

Water System Generator Engine Replacement – Mike Acosta will present alternatives for replacing the defunct engine. There is currently a rental generator serving as a back up.

Bank Resolution – Recommendation for the addition of Heartland Bank as a District depositor. Heartland currently has an office in Sun 'n Lake and will be building a new office in Sun 'n Lake in the near future.

Revision to Severn Trent Contract – Staff is recommending the transfer of three district employees ostensibly for the purpose of giving them the opportunity to participate in Severn Trent’s fringe and health benefit program. The public safety department will remain a part of the district. The General Manager will retain supervisory responsibility for District Secretary and Director of Development and Special Projects. The Administrative Assistant Position (Ileana Martinez) will be under the direction of the Operations Manager (Public Works Director).

Resolution to approve a Utility Rate Study – I have been working with Severn Trent to identify a firm to review our utility rates in light of future utility needs. They have recommended Public Resource Management Group. We are currently discussing our requirements, their fees, and time schedule.

Resolution for FEMA Grant – The Board of Supervisors previously approved the District’s participation in two funding grants to install storm shutters on the Community Center and Towne Hall. We will review the bidding process and the federal and district costs.

Resolution to authorize a Boundary Survey of the Lake Granada - Proposed Town Center Area – Germaine Surveying, Inc. submitted a bid of \$18,000. Staff will review the other companies contacted who did not submit a bid.

Resolution to remove Sun 'n Lake Blvd. & Ponce 'de Leon Circle and replace it with a signalized intersection – I am recommending that the Board give direction to the county that we support this action. I will distribute a picture of the proposed intersection.

Resolution to approve the Sun 'n Lake Improvement District Revised Goals and Objectives for 2005-06 – the revised document was not formally approved by the board after the revisions were completed.

Resolutions to approve easements for the Hampton Woods lift station and the Ponce 'de Leon & US 27 Sign – Mr. McClure will present the easements for your review.

Resolution to authorize the process of transferring the collection of our assessments to the County Tax Collector – Severn Trent will begin planning meetings with the Tax Collector's Staff to identify the steps required to begin collection for the 2007 tax year.

Procedures for Vacating Easement – Mr. McClure will provide his comments on the Sun 'n Lake Draft of Procedures which are proposed in support of the recently adopted board policy.